



City and County of Broomfield

Community Development
303.438.6380

1 DesCombes Drive
303.438.6297 FAX

Broomfield, CO 80020

Utility Tap Order

Date: _____

Permit No. _____

Location: Subdivision & Filing: _____

Owner/Developer: _____

Address: _____ Phone No.: _____ Cell No.: _____

Contractor: _____

Address: _____ Phone No.: _____ Cell No.: _____

Owner/Developer or Contractor Signature: _____

WATER TAPS

The water license associated with the above mentioned property was issued based upon the estimated maximum water consumption indicated below. I hereby agree to pay additional license fees, tap fees, and meter fees should consumption exceed this amount. I understand the City and County of Broomfield reserves the right to monitor consumption and assess such additional meter, tap, and license fees based upon the rates in effect at the time of the review.

(Place a check mark in the box next to the type of Tap request)

<input type="checkbox"/> Commercial:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
<input type="checkbox"/> Fireline:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
<input type="checkbox"/> Industrial:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
<input type="checkbox"/> Irrigation: Potable:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
<input type="checkbox"/> Irrigation: Reuse:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
<input type="checkbox"/> Multi-Family:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
<input type="checkbox"/> Single Family:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____
<input type="checkbox"/> Other:	Tap Equivalent: _____	Tap Size: _____	Corp Stop: _____	How Many: _____

Please Explain: _____



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SEWER TAPS

(Place a check mark in the box next to the type of Tap request)

4" Sewer Tap How Many: _____

6" Sewer Tap How Many: _____

8" Sewer Tap How Many: _____

STREET CUT? **YES** **NO**

If yes to Street Cut, a Public/Private Improvement Permit for street cut is required? (Attach if required)

PLEASE BRING OR FAX THIS FORM TO THE CITY AND COUNTY OF BROOMFIELD, ENGINEERING DEPARTMENT, ONE DESCOMBES DRIVE, BROOMFIELD, CO 80020, FAX NUMBER 303-438-6297. **ALLOW AT LEAST 5 WORKING DAYS FOR PROCESSING.** THE CITY WILL CALL YOU WHEN THE TAP ORDER IS READY.

AFTER YOU HAVE BEEN NOTIFIED OF APPROVAL, PLEASE CALL THE CITY AND COUNTY OF BROOMFIELD ENGINEERING INSPECTION DEPARTMENT AT 303-438-6378 AT LEAST 72 HOURS IN ADVANCE TO SCHEDULE A PRE-TAPPING MEETING.

This Tap Order is to authorize the actual connection to a City sanitary sewer or water line and **DOES NOT** include the cost of the license and fees required to receive sewer or water service.

UTILITY TAP ORDER PERMIT APPROVAL CONDITIONS

ALL taps are to be done at the direction of the Public Works Utility Services Division. NO tap shall be done until all tapping procedures and requirements have been completed - see attached *Tapping Procedures and Requirements*. The Construction Inspector will schedule a field meeting to confirm that all procedures and requirements have been completed. If any of the procedures, requirements, or conditions are not met the tapping will not be allowed.

- Single 3/4" tap to be done by Public Works Utility Services
- Multiple 3/4" taps to be done by Contract
- Single/Multiple 1-1/2" or 2" taps to be done by Public Works Utility Services
- Larger than 2" taps to be done by Contractor
- All tap locations must be surveyed in and locations marked with address and lot/block information before tapping is allowed.

(City use only)

Water Tap Fee includes Corporation (Corp) Stop

Certificate of Tapability Approved: _____ Date Approved: _____ Inspector Assigned: _____

Total Number of Taps:

Water Taps: _____	Size: _____	Corp Stop: _____	Fee: _____
Water Taps: _____	Size: _____	Corp Stop: _____	Fee: _____
Water Taps: _____	Size: _____	Corp Stop: _____	Fee: _____

SUBTOTAL WATER TAP FEE: _____

Sewer Taps: _____	Size: _____	Fee: _____
Sewer Taps: _____	Size: _____	Fee: _____

SUBTOTAL SEWER TAP FEE: _____

TOTAL FEE: _____

DATE PAID: _____

