

Bay Aquatic Park - Group Information and Policies!

Bring your childcare, school, church, organization, or meeting group to the Broomfield Bay for a change of pace, relaxation, exercise, and an afternoon of fun in the sun!!! Affordable and enjoyable!!!

ADMISSION FEES

Groups may be scheduled to come in anytime from 10:30-5:30pm and will receive a 10% discount off of our regular daily admission fees if booked in advance!



Residents:	3yrs & under	Free with paying adult
	4yrs & over	\$4.00
Non-Residents:	3yrs & under	Free with paying adult
	4-17 years	\$6.00
	18-59 years	\$8.00
	60yrs & over	\$6.00



To book your party: We will begin resident booking on February 1st and Non-resident bookings on March 1st. Rentals will be taken by fax using our reservation form. Forms can be found at our website, broomfieldrecreation.com. Follow the link on the left hand side of the page to the Bay Aquatic Park. Then look for the "Bay Group Reservation Form" or the "Bay Birthday Party Reservation Form" near the bottom of the page. Please fill out the form completely, including your name, phone number, desired dates and billing information. Forms can be faxed to 303-410-3818. We will get back to you within 2 business days. We request at least a week notice for all reservations and require a credit card number upon booking to secure your reservation. Please note that a limited number of groups are allowed each day. Some days may be booked prior to the week time frame. We will book groups on a first call basis.

PAYMENTS: To better serve you and expedite your group admittance to the Bay, payments will NOT be taken at the Bay when you arrive. All groups will be asked for credit card information at the time of the booking to secure your reservation. A head count will be taken when you arrive to determine the amount due. You may choose to either have your credit card charged for the total amount due, or we will mail you an invoice for the total amount due. Payment is due upon receipt.

HEAD COUNTS WILL BE VERIFIED UPON YOUR ARRIVAL TO THE BAY! If your actual head count changes significantly from your reservation, you will be allowed a variance of 15 participants from your original booking. After the 15 participant allowance, you will be charged according to your booking. For example, if you estimated you would have 50 participants and you only bring 25 participants, you will be given the 15 participant variance and would then be charged for 35 participants total. 50 (original booking) $- 15$ (variance) $= 35$ (total #participants charged). It is important to come as close to your estimate as possible to avoid extra charges. You may call us up to two weeks prior to your reservation date to change your head count if needed.

CANCELLATIONS: You must notify us at least two weeks in advance prior to your cancellation or you will be charged 50% of the visit based upon the total number of participants booked in your reservation.

BAY AQUATIC PARK HOURS: ***(POOLS WILL BE CLEARED 15 MINUTES PRIOR TO CLOSING TIMES)

Groups may book their reservation during our normal operating hours with the exception of our family night on Friday nights from 4-8pm.

MONDAY-THURSDAY 10AM-6PM

FRIDAY 10AM-8PM (FAMILY NIGHT 4-8PM)

SATURDAY & SUNDAY 10AM-6PM

Adult Supervision: Parents/Guardians are responsible for the safety of your children! You must have at least 1 adult in the water directly supervising every 3 children who are 5 & under. You must have at least 1 adult in the water directly supervising every 3 children who are less than 46" and cannot swim on their own. You must have at least 1 adult supervising every 10 children who are 6-13.

FOOD: You may bring your own food and beverages; however, we do not allow alcoholic beverages or glass containers! We also have a concession stand on site where you may purchase food. When ORDERING FOOD, (e.g. pizza) please use the NAME ON THE RESERVATION and *meet the vendor at the front desk.*

Special Group Notes:

- Group base camps should be set up in the north grassy area of the park.
- Pool furniture should not be used by group participants
- Picnic tables may be used for eating, snacks, lunch but please do not hold them all day for your groups due to other users in the facility.
- Please ask bus drivers not to park in the Bay parking lots due to limited parking availability. Ask them to please park down by the softball fields adjacent to the Bay.

Closures: The pool may close temporarily or permanently throughout the day due to inclement weather, lightening, or fecal accidents. Refunds will not be given. Same day use passes are given should the Bay re-open. Around 2pm every day, we clear all the pools/slides for a 20 minute safety check. Adults over 18 are allowed to swim in the main pool during this time.

Inclement Weather Policy: No refunds will be issued for closure due to inclement weather. **The Bay will not open if the outside temperature is below 70 degrees.** The facility must be cleared (including the locker rooms) any time lightning is in the area. The facility will be closed for at least 20 minutes after the last sighting of lightening or longer depending on the length of the storm. If a closure occurs due to inclement weather, you will need to call one of our facilities (see numbers listed below) to speak to someone about your options and how we can best help you. We can either reschedule your party, give you a refund, or if space is available, we can transfer your party to Paul Derda Rec Center. (Rooms may or may not be available and additional fees may apply for room use). Please see our

website for additional information about parties, room rentals, and our food policies at Paul Derda.

Health and Safety Policies: Prevention of accidents and injuries is our mission to keep everyone safe so you can have a fun experience. Please read over and share these with your guests!

- **Parents are directly responsible for the safety of their children!!!**
- **Swimmers 3 & under must wear a swim diaper!!!**
- **If you have or have had diarrhea in the past two weeks, do not use the pool!**
- Do not use the pool if you show any signs of illness or injury
- All swimmers must take a full shower before entering the pool and after using the rest room.
- Immediately report any unidentified objects in the pool. We will clear the pool anytime a fecal accident is discovered.
- Please dispose of all diapers in trash cans
- No glass containers or alcoholic beverages
- We recommend that all participants wear sunblock with at least a minimum SPF of 15.
- Check in with your kids frequently, make them take breaks to rest, re-hydrate, get out of the sun, and re-apply sunblock!

General pool rules:

- **Walk please - no running!**
- **No diving anywhere in the pool area!**
- Participants must be 46 inches or taller to ride the slides without an adult and be able to swim. If participants do not meet the height requirement, they may take a swim test. Upon passing a swim test, they will receive a wristband that will allow them to go down the slides alone. Parents may go down all slides with their children to help keep them safe!
- **Check out our posted pool and slide rules around the park for additional information. A full list of our rules may also be found on our website!**

Please see our website for additional information: www.broomfieldrecreation.com

IMPORTANT PHONE NUMBERS:

Bay Aquatic Park	303-464-5520 or 303-464-5519
Broomfield Community Center	303-464-5500
Paul Derda Recreation Center	303-460-6900
Reservation Number	303-464-5509



**The Broomfield Bay Aquatic Park
Group Reservation Request
Fax to: 303-410-3818**



Name: _____ Group: _____

Address: _____

City, State, Zip _____

Phone: (Day): _____ (Alt): _____

Email: _____ Special Needs: _____

Payment Information:

Billing Address (if different than above): _____

City, State, Zip _____

Credit Card # *: _____ Exp: _____

*Required

Please run my card after each visit: _____ Please invoice me after each visit: _____

Signature: _____

➤ **Please note that if your group is invoiced after each visit, invoices must be paid within 30 days of receipt; otherwise, the amount will be subject to a \$25.00 late fee for every 30 days that passes.**

Date	Alternate Date	Number of Children	Age Group	Number of Adult Supervisors

**Mail, drop off, scan/email, or fax this form to Recreation Services Reservations
Broomfield Community Center 280 Lamar St Broomfield CO 80020
Recreation Services Reservation Line: 303-464-5509 Fax: 303-410-3818**