OPEN LANDS TRACKING SHEET

The Open Lands Tacking Sheet is required to be submitted with every new project. Instructions for completing the sheet are as follows:

- **NAME OF DOCUMENT/PROJECT:** Include the Name of the project/document (i.e. Broomfield Heights Filing No. 1).

- **TRACT/OUTLOT:** Please fill out for ***all*** tracts and/or outlots within the project. If the project is a PUD Plan only (not a site development plan or final plat), and the term tract or outlot is not used, please fill out the sheet for the appropriate planning areas which refers to future park, recreation or open space areas.

- **APPLICABLE USE CATEGORY:** Assign the use category (categories appear under the table) that best describes the tract/outlot. If more than one use category describes the tract then if applicable, please attached a drawing of the tract/outlot that divides it into the two or more use categories used to describe the tract. Please use the abbreviations for the use category as stated on the attached sheet.

- **PROPOSED OWNERSHIP:** Include the proposed ownership for the tract/outlot (i.e. City and County of Broomfield, HOA, Developer, Private Property Owner, etc.).

- **TYPE OF DOCUMENT OR MEANS OF DEDICATION/ACQUISITON:** If the property is proposed for City ownership with this project, state the means of dedication for the tract/outlot (i.e. by final plat, future deed, etc.). If it is proposed for future dedication state the proposed future means for dedication.

- **PARTY RESPONSIBLE FOR CONSTRUCTION:** Include the proposed party, which will be responsible for constructing the improvements in the tract/outlot (i.e. City and County of Broomfield, HOA, Developer, Private Property Owner, etc.).

- **PARTY RESPONSIBLE FOR MAINTENANCE:** Include the proposed party, which will be responsible for maintenance of the tract/outlot (i.e. City and County of Broomfield, HOA, Developer, Private Property Owner, etc.).

- **SQ. FT. OR ACREAGE:** Include the gross acreage, and/or square footage for the tract/outlot.