Planning Division
Community Development Department
THE CITY AND COUNTY OF BROOMFIELD

OIL AND GAS WELLS AS A USE BY SPECIAL REVIEW CHECKLIST

Project Name:_____**Case No.:**_____

Please refer to Broomfield Municipal Code Section 17-54 – Oil and Gas Land Use Regulations.
The regulations are available for review at:

http://www.colocode.com/broomfield.html

Please note that unless a requirement is waived in writing, an application missing any of the items below will be considered incomplete and will not be processed.

Pre-Application Consultation with Staff

- ❑ Recommended at least two weeks prior to plan submittal.

Executed Forms

- ❑ Development Application

Fees for Processing, Noticing and Recording (Check made payable to: The City and County of Broomfield)

- ❑ Use by Special Review Process = $500
- ❑ Public Notice and Publication Fee = $100
- ❑ Oil and Gas Well Application = $200
- ❑ Well Site = $50 for each site

Use by Special Review Plan – Minimum/Initial Requirements (Refer to Broomfield Municipal Code Chapter 17-30.)

- ❑ Plans - 3 sets (24" x 36") - Stapled and folded to 8.5" x 11" size
- ❑ Plans - 25 sets (11" x 17") - Stapled and folded to 8.5" x 11" size
- ❑ Electronic Copy of Plans – Provided on CD or DVD (Auto Cad v. 2009 and older.)
- ❑ Legal Description – If longer than one page, include an electronic copy on a separate disk in Word.

Final Reports and Studies

- ❑ Environmental Assessments – 3 copies (The "Guidelines on Environmental Assessments" are available on the Planning Web Page at: **http://www.broomfield.org/planning/**

To be completed by Planning:

- ❑ APPLICATION COMPLETE AND ACCEPTED
- ❑ Date:_____