



BROOMFIELD CULTURAL COUNCIL

*Minutes
April 6, 2013*

Meeting Summary

The Broomfield Cultural Council provided a new member orientation and introduction to the Scientific and Cultural Facilities District (SCFD) grant process.

Roll Call

Present: Kirsty Lockhart, Clint Huber, Melanie Mulhall, Karen Douglass, Diana Andersen, Adam Evearitt and Melissa Islam

Absent: Indira Narayan

Others in attendance: Roberta Depp, Director of Library Services and Cultural Affairs; Karen Gerrity, Cultural Affairs Manager; Cheryl German, Cultural Affairs Staff; and Jessica Clare, SCFD staff liaison.

Agenda Minutes

CALL TO ORDER AND INTRODUCTIONS

Meeting was called to order at 9:04 a.m. by Kirsty Lockhart, chair. Meeting began with introduction of members.

APPROVAL OF AGENDA

Karen Douglass made a motion to approve the agenda amended with a break. Clint Huber seconded. The motion passed unanimously.

APPROVAL OF MINUTES

Melanie Mulhall made a motion to approve the March minutes. Karen Douglass seconded. The motion passed unanimously.

REPORTS

STAFF

Karen Gerrity reviewed the updated BCC member roster and BCC calendar. She also pointed out the April and May Auditorium Events Calendars.

Karen reported that she nominated Chuck Morris (Peak Entertainment) for the Colorado Business Committee for the Arts (CBCA) annual John Madden, Jr. Leadership Award which recognizes a business sector individual who has made significant contributions to advancing arts and culture in Colorado. Chuck Morris won for his support of Colorado's

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music community by attracting world-class acts, building exceptional venues, and supporting local artists and nonprofits.

Karen also nominated Broomfield for the annual Governor's Arts Award which recognizes a Colorado town or city for their collective efforts to enhance their community and their economy through strategic use of the arts. Although Broomfield did not win the award, our community will be recognized at the Awards ceremony on April 12th in Pueblo which will be attended by Karen and Mayor Pro tem Greg Stokes.

Karen reported that she will be attending an upcoming SCFD Public Awareness Committee meeting and that the committee is working on branding SCFD through unified messaging. She also mentioned that a collaboration of various SCFD funded organizations is working on creating a mobile app. This mobile app would be designed to show both residents of the district as well as tourists how to find SCFD organizations and events. Broomfield Cultural Affairs Division has been asked to participate in this dialogue and contribute to the cost of the app.

Scientific and Cultural Facilities District (SCFD) Report

Jessica Clare informed the Council that SCFD will have a board planning session on April 11 at 8:30 a.m - 12:00 p.m., at the Lone Tree Arts Center, 10075 Commons Street, Lone Tree, CO 80124. They will be discussing re-authorization.

SCFD is working on messaging through the Public Awareness Committee. They are developing a unified message on April 23rd to create a marketing/branding survival kit.

Jessica handed out a conflict of interest form and non-discrimination form for each council member to sign.

Public Comment

none

Old Business

BCC Calendar

Council reviewed the upcoming regular meeting and the SCFD interview schedules.

Sunshine Law

Karen and Jessica reviewed the open meeting requirements of the Colorado Sunshine Law. The Colorado Sunshine Law generally requires that any state or local governmental body that meets to discuss public business or to take formal action do so in meetings that are open to the public. Under the law (§ 24-6-402, C.R.S.), "meeting" refers to any kind of gathering, convened to discuss public business, whether in person, by telephone, electronically, or by other means of communication. Email messages can be considered "meetings" under the statute. The statute does not apply to chance meetings or social occasions where public business is not the central purpose of the meeting.

New Business

New Member Orientation

Council and staff reviewed the city ordinance, bylaws, cultural master plan and visioning process.

Introduction to the Scientific and Cultural Facilities District (SCFD)

Jessica reviewed the Tier III Grant Process and Application. She also demonstrated the GoGrants System. Council discussed the SCFD Interview schedule.

Adjournment

Karen Douglass made a motion to adjourn the meeting. Clint Huber seconded. The motion passed unanimously. The meeting was adjourned at 11:25 a.m.

Approval

Minutes Prepared by Cheryl German.

Approved by _____
Chair